

ROVER/UPCOMING RECTOR JOB DESCRIPTION

The Rover/Upcoming Rector is to work on the team in the season prior to her weekend, which corresponds in sequence (either first or second weekend) to her weekend. In other words, if the Upcoming Rector's weekend is the first spring weekend, she will work the prior first fall weekend. The Upcoming Rector will select a minimum of ten candidates from that weekend to work on her team.

Serving on this team is a great opportunity to observe many aspects of a Rector's responsibilities, as well as the dynamics of team formation and training, and the weekend itself. As Upcoming Rector, you should attend a minimum of six team meetings and should be present for the entire weekend from Send-Off to Closing. You are not just an observer--you are to be a full member of the team, willing to help in any way to make the weekend a success.

Team Meetings

The Upcoming Rector's focus should be on observing the Rector as she fulfills her responsibilities during team meeting process. You should observe procedure, meeting format, and the dynamics of team formation. You should sit in on section meetings, especially with the professors. Observe the Rector's interaction with the Spiritual Directors. This is a time to take lots of notes!

The Weekend

The Upcoming Rector may be asked by the Rector to help with some tasks that are not assigned to a specific cha area, such as handing out name tags. You may also be asked to help out with special tasks when needed.

When not busy with a task, you may rove in all areas. However, you should be sensitive to the time need of other team members. Do not take up other peoples' time with lengthy questions or discussions. You may offer help, but should never interfere. Never tell a team member what to do. If you see a problem, report it to the head of that area or report it to the Rector. While serving on this team, it is the Upcoming Rector's responsibility, along with other team members, to carry out the will of the Rector.

Above all, during team meetings or on the weekend, do not be critical. You may see things done differently than you would do them; you may see something you don't like; just make yourself a note. **Do not talk to others about it** -- on the team or off. Use this as a learning experience. Be careful not to do anything by word or action that would undermine the authority of the Rector or her heads. Be supportive -- remember, your turn is coming. As long as you are on this team, you are under the Rector's authority.

Serving as Upcoming Rector will be a positive experience for you if you enter into the spirit of this weekend as you would any other team you've served on. Be positive and support the Rector. Always be sensitive to the Holy Spirit's voice as He gives you guidance for your weekend.

At the rector's approval, and if you are introduced to the candidates on Sunday as the upcoming rector, you may pass around a sign up sheet for those who think they would like to work on a team. You should however make the point that their signing the sheet neither obligates them to serve nor guarantees them a position to work. It is wholly in God's hands.

On Sunday afternoon you may be called upon by the BUR to assist with setting up the podium for closing. This is done during the time that the candidates are reading their palanca letters.

Use the worksheets on the following pages to assist you in selecting candidates from your "Roving" weekend.

ROVER CHA WORKSHEET

Name	Church	M/S D/W*	# Child	Profession	Thurs	Friday	Sat	Sun

*** Married, Single, Divorced, Widow(er)**

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